

Three Steps to Select Classes at the University of Copenhagen

1. Look at the University of Copenhagen's list of classes at:

<http://kurser.ku.dk/>

You will want to set up multiple filters to help you with your search.

Level: "Bachelor" will cover almost all of the undergraduate classes available. There are a small number of undergraduate courses in the Faculty of Humanities that are coded "Bachelor choice" and not "Bachelor", so you may want to do two searches when reviewing undergraduate options in the Faculty of Humanities.

Faculty: There are six faculties to choose from. The most common for Kansas students are the Faculty of Humanities and the Faculty of Social Sciences. The University of Copenhagen recommends only searching from the Faculty setting, and not on the Department setting, as the broader Faculty search is less likely to filter out coursework that may be what you are looking for, housed within a department you were not necessarily expecting.

Language: Select "English".

Volume: Select the correct academic year.

Block: In addition to autumn and spring, you also have options to select from Blocks 1-4. Block 1 is the first half of the autumn semester and Block 2 is the second half of the autumn semester. Block 3 is the first half of the spring semester and Block 4 is the second half of the spring semester. Most students will need to select two 7.5 ECTS classes in each block during their studies. This means your schedule from one half of the semester to the next half can be quite different. The courses will be shorter and you will have the ability to focus on a smaller number of courses at any one time.

Courses at the University of Copenhagen will generally be worth 7.5 or 15 ECTS credits, with a normal full-load semester consisting of 30 credits. Here is how Copenhagen credits convert to Kansas credits:

Copenhagen	Kansas
30	15
15	7.5
10	5
7.5	4
5	~2.5-3

You can also check out the University of Copenhagen's guide to picking classes at:

studies.ku.dk/exchange/downloads/Guide_to_the_Online_Course_Catalouge_Nov2014.pdf_copy

A list of courses designed for international students across academic disciplines can be found at:

studies.ku.dk/exchange/course-information/cross-discipline/

2. Learn how Copenhagen classes have transferred in the past at:

“Copenhagen Course Equivalencies” link on our Copenhagen page at studyabroad.ku.edu/university-copenhagen

Bear in mind that this list does not grant automatic approval for you. You will need to get all of your proposed Copenhagen classes approved for yourself. Classes may only be offered once each academic year, so be sure to check the Copenhagen course catalog to make sure a class you like on the list is available during the semester you are studying abroad. The equivalency list is NOT A COMPLETE LIST of what you could take at the University of Copenhagen. It is only a list of what KU students have gotten approved in the past.

If a class you found on the equivalency list is not in Copenhagen’s course catalogue, that course is either not being offered or is unavailable to study abroad students.

3. Bring course descriptions and/or syllabi for the Copenhagen classes you are interested in taking to the relevant KU faculty study abroad advisor. A list of these advisors can be found at:

<https://ku.studioabroad.com/?go=FacultyDeptAdvisorList>

Some advisors may require that you schedule an appointment. Some may need a few days to review your materials. Please start making arrangements to get modules approved as soon as you can, as the process can take some time. Be sure to bring along a copy of your KU advising report to assist the advisor. Be familiar with your degree’s requirements. The more prepared you are for meeting with an advisor, the easier it will be for the advisor to assist you.

The form that needs to be completed by the advisor is part of the KU on-line study abroad application. Copies can also be obtained from the OSA front desk. Ask for the Academic Plan and Approval Form.

It is always a good idea to get two or three alternate classes approved. Occasionally there can be courses that are cancelled just before the start of a semester, so you may encounter a timetable gap or clash upon your arrival in Copenhagen. Having some alternate classes already approved will make your Copenhagen course registration process much less stressful for you.