

# Three Steps to Select Classes at the University of Reading

## 1. Look at the University of Reading's list of classes at:

<http://www.reading.ac.uk/studyabroad/incomingstudents/vso-modules.aspx>

Chose from the approximately 15 academic unit options to see the list of classes available in that unit. The University of Reading has several subjects that are combined with other subjects that may be quite different from how the University of Kansas organizes itself, so you may find yourself needing to hunt in multiple academic units to find the topic you are looking for.

British universities use the term "Module" to describe an individual class. Each module course number will consist of two letters ("CL" for Classics, or "HS" for History, for example), which indicate the subject, followed by a number (1, 2 or 3, plus "M" for graduate-level modules) that indicates whether the module is a first-, second-, or third-year module. The remaining two or three characters will be the module's specific identifying code.

It is the opinion of the KU Office of Study Abroad that first-year Reading modules are the equivalent of 100- and 200-level KU credit; second-year Reading modules are the equivalent of 300-level KU credit; third-year Reading modules are the equivalent of 500-level KU credit. *EACH KU ACADEMIC DEPARTMENT* makes its own determination of appropriate KU credit, and is within its rights to approve credit differently than per these suggestions.

**Modules that are listed as both Autumn and Spring in the Terms Taught column are taught over the entire academic year, and cannot be taken by students going to Reading for just one semester.**

Additional information on the Reading module catalog can be found at:

<http://www.reading.ac.uk/studyabroad/incomingstudents/whatcanistudy/vso-whatcanistudy.aspx>

Modules at Reading will normally be worth 5 or 10 ECTS credits, with a normal full-load semester consisting of 60 credits total. Here is how Reading's credits convert to Kansas credits:

Reading	Kansas
30	15
15	~7.5
10	5
5	~2.5-3

Many Reading classes are worth 5 KU credits. You may find that the relevant KU department will need to approve the five credits as one three-credit KU class with an additional two-credit class. You can find examples of this on the Reading/Kansas course equivalency list in the second section of this document.

## **2. Learn about Reading course equivalencies at:**

<http://studyabroad.ku.edu/course-equivalencies>

Type “Reading” in the search box to get a complete list of courses at the University of Reading that are currently pre-approved for KU credit and courses that were approved for KU students in the past. Clicking on the “Download to Excel” button after executing your search will provide additional details on the courses, such as which semester the course has been offered in the past.

Bear in mind that this list has “possible equivalency” and “approved equivalency” courses listed. “Possible equivalency” does not grant automatic approval for you. You will need to get this type of Reading course approved for yourself, just as you will for Reading courses that do not appear in the course database. Modules are only offered once each academic year, so be sure to check the Reading module catalog on-line (Step 1 of this document) to make sure a module you like on the list is available during the semester you are studying abroad. The course database is NOT A COMPLETE LIST of what you could take at Reading. It is only a list of what KU students have gotten approved in the past.

If a module you found in the course database is not on the Reading module catalog website, that module is either not being offered now, or is unavailable to study abroad students.

## **3. Bring course descriptions and/or syllabi for the Reading modules you are interested in taking to the relevant KU faculty study abroad advisor. A list of these advisors can be found at:**

<https://ku.studioabroad.com/?go=FacultyDeptAdvisorList>

Some advisors may require that you schedule an appointment. Some may need a few days to review your materials. Please start making arrangements to get modules approved as soon as you can, as the process can take some time. Be sure to bring along a copy of your graduation checklist to assist the advisor. Be familiar with your degree’s requirements. The more prepared you are for meeting with an advisor, the easier it will be for the advisor to assist you.

The form that needs to be completed by the advisor is part of the KU on-line study abroad application. Copies can also be obtained from the OSA front desk. Ask for the Academic Plan and Approval Form.

It is always a good idea to get two or three alternate classes approved. Reading’s semester timetables are not released until just before the start of a semester, so you may encounter timetable clashes upon your arrival in Reading. Having some alternate classes already approved will make your Reading module registration process much less stressful for you.