

# Three Steps to Select Classes at the University of Leeds

## 1. Look at the University of Leeds list of classes at:

<http://webprod3.leeds.ac.uk/catalogue/modulesearch.asp?T=S&L=UG>

**Module and Programme Catalogue**

**2013/14 Undergraduate Module Catalogue**

This Catalogue provides general information relating to all undergraduate modules running in academic year 2013/14. It describes the objectives, syllabus, teaching methods and assessment for each module.

The search facility below allows you to view all modules for an individual school or for a given subject, to search for modules by keyword(s) from the module title and to search for elective modules only. Incoming Study Abroad/Exchange students can also search for modules that are available to them.

- Information to help you understand and choose electives can be found [here](#).
- Information to help incoming Study Abroad/Exchange students find suitable modules to study at Leeds can be found [here](#).

British universities use the term “Module” to describe an individual class, while “Programme” would describe a major or degree.

Select a School or Subject from either drop down menu.

Check the “Search by incoming Study Abroad” box

Be sure to check out the following Leeds website for instructions on using the module catalog, and module restrictions for study abroad students:

[http://www.leeds.ac.uk/info/130117/exchange\\_and\\_study\\_abroad/117/what\\_can\\_i\\_study](http://www.leeds.ac.uk/info/130117/exchange_and_study_abroad/117/what_can_i_study)

**Module and Programme Catalogue**

**2013/14 Selected Undergraduate Module Index**

School of History

<b>Contact:</b>	The School of History
<b>Phone:</b>	(+44) (0)113 34 38747
<b>E-mail:</b>	<a href="mailto:N.G.tooher@leeds.ac.uk">N.G.tooher@leeds.ac.uk</a>

e = elective  
ske = skills elective  
isa = available for incoming Study Abroad

isa	e	<a href="#">HIST1045</a>	Empire and Aftermath: The Mediterranean World from the Second to the Eighth Centuries
isa	e	<a href="#">HIST1060</a>	Faith, Knowledge and Power, 1500-1750
isa	e	<a href="#">HIST1090</a>	Medieval and Renaissance Europe
isa	e	<a href="#">HIST1210</a>	The Modern World
isa	e	<a href="#">HIST2003</a>	Barbarians: Goths, Vandals, Huns, Burgundians and Franks
isa	e	<a href="#">HIST2004</a>	Barbarians: Anglo-Saxons, Lombards, Slavs and Scandinavians
isa	e	<a href="#">HIST2030</a>	The Crusades and the Crusader States in the 12th Century
isa	e	<a href="#">HIST2031</a>	The Crusades and Medieval Christendom
isa	e	<a href="#">HIST2065</a>	The Tudors: Princes, Politics, and Piety, 1485-1603

Here is a partial result from the Leeds School of History. Unfortunately it is NOT possible to tell whether a class is taught in the fall or the spring from this view. Term scheduling can only be accessed for each individual class.

The first four letters (“HIST” in this example) indicate the School or Department offering the class. The first number tells you whether a class is a first-, second- or third-year class

HIST1210 is a first-year class

HIST2004 is a second-year class

It is the opinion of the KU Office of Study Abroad that first-year Leeds modules are the equivalent of 100- and 200-level KU credit; second-year Leeds modules are the equivalent of 300-level KU credit; third-year Leeds modules are the equivalent of 500-level KU credit. *EACH KU ACADEMIC DEPARTMENT* makes its own determination of appropriate KU credit, and is within its rights to approve credit differently than per these suggestions.

Module and Programme Catalogue

2013/14 Undergraduate Module Catalogue

HIST2004 Barbarians: Anglo-Saxons, Lombards, Slavs and Scandinavians  
 20 credits Class Size: 38  
 Module manager: Professor IN Wood  
 Email: i.n.wood@leeds.ac.uk  
 Taught: Semester 2 [View Timetable](#)  
 Year running 2013/14

This is the top portion of an individual module description. From here you can tell when a module is taught, and how many credits it is worth.

Fall is "Semester 1", Spring is "Semester 2", and an entire academic year module is "Semesters 1 & 2".

Please be aware that FALL SEMESTER FINAL EXAMS ARE IN JANUARY. Some years the exam period ends in time to be back at KU for the first day of the spring semester, and some years it extends through the first week of the KU Spring semester. Some, but not all, academic departments at Leeds will allow exams to be proctored by the KU Office of Study Abroad in Lawrence in January. Check with your KU program coordinator to confirm that your subjects of study at Leeds will allow KU proctoring of January exams if you are studying for just the fall semester.

Here is how Leeds credits convert to Kansas credits:

Leeds	Kansas
60	15
20	5
15	4
10	~2.5-3

Many Leeds classes are worth 5 KU credits. You may find that the relevant KU department will need to approve the five credits as one three-credit KU class with an additional two-credit class. You can find examples of this on the Leeds/Kansas course equivalency list in the second section of this document.

In addition to the information listed in the example above, individual module descriptions will also list required pre-requisites (if applicable), module objectives, syllabus, teaching methods, study expectations, reading lists, methods of assessment and exam structure.

## **2. Learn about Leeds course equivalencies at:**

<http://studyabroad.ku.edu/course-equivalencies>

Type “Leeds” in the search box to get a complete list of courses at the University of Leeds that are currently pre-approved for KU credit and courses that were approved for KU students in the past. Clicking on the “Download to Excel” button after executing your search will provide additional details on the courses, such as which semester the course has been offered in the past.

Bear in mind that this list has “possible equivalency” and “approved equivalency” courses listed. “Possible equivalency” does not grant automatic approval for you. You will need to get this type of Leeds course approved for yourself, just as you will for Leeds courses that do not appear in the course database. Modules are only offered once each academic year, so be sure to check the Leeds module catalog on-line (Step 1 of this document) to make sure a module you like on the list is available during the semester you are studying abroad. The course database is NOT A COMPLETE LIST of what you could take at Leeds. It is only a list of what KU students have gotten approved in the past.

If a module you found in the course database is not on the Leeds module catalog website, that module is either not being offered now, or is unavailable to study abroad students.

## **3. Bring course descriptions and/or syllabi for the Leeds modules you are interested in taking to the relevant KU faculty study abroad advisor. A list of these advisors can be found at:**

<https://ku.studioabroad.com/?go=FacultyDeptAdvisorList>

Some advisors may require that you schedule an appointment. Some may need a few days to review your materials. Please start making arrangements to get modules approved as soon as you can, as the process can take some time. Be sure to bring along a copy of your KU Advising Report to assist the advisor. Be familiar with your degree’s requirements. The more prepared you are for meeting with an advisor, the easier it will be for the advisor to assist you.

The form that needs to be completed by the advisor is part of the KU on-line study abroad application. Copies can also be obtained from the OSA front desk. Ask for the Academic Plan and Approval Form.

It is always a good idea to get two or three alternate Leeds modules approved. Leeds semester timetables are not usually finalized until just before the start of a semester, so you may encounter timetable clashes upon your arrival in Leeds. Having some alternate modules already approved will make your Leeds module registration process much less stressful for you.