

# Three Steps to Select Classes at the University of Leicester

## 1. Look at the University of Leicester's list of classes at:

<https://www2.le.ac.uk/offices/international/overseas-exchange/incoming/Modules%20available%202017>

This webpage has an explanation of how to interpret the catalog. "Semester 1" is the fall semester, and "Semester 2" is the spring semester. British universities use the term "Module" to describe an individual class. Module numbers in the 1000's are first year courses, module numbers in the 2000's are second year modules, and numbers in the 3000's are final year undergraduate modules. It is the opinion of the KU Office of Study Abroad that first-year Leicester modules are the equivalent of 100- and 200-level KU credit; second-year Leicester modules are the equivalent of 300-level KU credit; third-year Leicester modules are the equivalent of 500-level KU credit. *EACH KU ACADEMIC DEPARTMENT* makes its own determination of appropriate KU credit, and is within its rights to approve credit differently than per these suggestions.

In the example below, from the module number we can determine that the class is in Leicester's Department of English ("EN") and that it is a first-year course ("EN1010") and that the module is taught during the fall semester ("Semester 1") and is worth 15 Leicester credits.

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### EN1010 Reading English

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<b>Academic Year:</b>	2018/9	<b>Student Workload (hours)</b>
<b>Module Level:</b>	Year 1	Lectures 12
<b>Scheme:</b>	UG	Seminars 10
<b>Department:</b>	English	Classes 0
<b>Credits:</b>	15	Tutorials 0
		Fieldwork 0
		Other Study 8
		Private Study 120
		Total Hours 150
<b>Period:</b>	Semester 1	
<b>Occurrence:</b>	E	
<b>Coordinator:</b>		
<b>Mark Scheme:</b>	UG Pass for Credit	

Assessment Description	Weighting	Exam Duration (hours)	Assessment Group	Alternative Reassessment
Examination	70	1.5	E	
Writing Portfolio	30		E	
Examination	70	1.5	J	
Writing Portfolio	30		J	

Study Abroad/Exchange students are assessed according to ass't group J

Erasmus students are assessed according to ass't group E

Modules at Leicester will be worth 10, 15 or 20 Leicester credits, with a normal full-load semester consisting of 60 credits total. Here is how Leicester credits convert to Kansas credits:

Leicester	Kansas
60	15
20	5
15	4
10	~2.5-3

Many Leicester classes are worth 5 KU credits. You may find that the relevant KU department will need to approve the five credits as one three-credit KU class with an additional two-credit class. You can find examples of this on the Leicester/Kansas course equivalency list in the second section of this document.

## **2. Learn about Leicester course equivalencies at:**

**<http://studyabroad.ku.edu/course-equivalencies>**

Type “Leicester” in the search box to get a complete list of courses at the University of Leicester that are currently pre-approved for KU credit and courses that were approved for KU students in the past. Clicking on the “Download to Excel” button after executing your search will provide additional details on the courses, such as which semester the course has been offered in the past.

Bear in mind that this list has “possible equivalency” and “approved equivalency” courses listed. “Possible equivalency” does not grant automatic approval for you. You will need to get this type of Leicester course approved for yourself, just as you will for Leicester courses that do not appear in the course database. Modules are only offered once each academic year, so be sure to check the Leicester module catalog on-line (Step 1 of this document) to make sure a module you like on the list is available during the semester you are studying abroad. The course database is NOT A COMPLETE LIST of what you could take at Leicester. It is only a list of what KU students have gotten approved in the past.

If a module you found in the course database is not on the Leicester module catalog website, that module is either not being offered now, or is unavailable to study abroad students.

## **3. Bring course descriptions and/or syllabi for the Leicester modules you are interested in taking to the relevant KU faculty study abroad advisor. A list of these advisors can be found at:**

**<https://ku.studioabroad.com/?go=FacultyDeptAdvisorList>**

Some advisors may require that you schedule an appointment. Some may need a few days to review your materials. Please start making arrangements to get modules approved as soon as you can, as the process can take some time. Be sure to bring along a copy of your ARTS form to assist the advisor. Be familiar with your degree’s requirements. The more prepared you are for meeting with an advisor, the easier it will be for the advisor to assist you.

The form that needs to be completed by the advisor is part of the KU on-line study abroad application. Copies can also be obtained from the OSA front desk. Ask for the Academic Plan and Approval Form.

It is always a good idea to get two or three alternate classes approved. Leicester’s semester timetables are not released until just before the start of a semester, so you may encounter timetable clashes upon your arrival in Leicester. Having some alternate classes already approved will make your Leicester module registration process much less stressful for you.